

Caroline County Event Listing Submission

Introduction:

Caroline County Office of Economic Development & Tourism is the official Destination Marketing Organization for Caroline County. The Office promotes events that are designed to bring in visitors and generate revenue that occur solely in Caroline County and its municipalities. The Office promotes Caroline County as a travel destination for domestic and international tourists. It promotes the county's attractions, accommodations, and events.

Marketing of events by government, nonprofit, and private organizations is provided at no cost through posting on the Events page at visitcaroline.org and sharing of the Event's social media (not the organization's social media) on Facebook and Instagram.

The Office provides promotion of events only. The Office does not provide event planning or marketing content generation. Event planning and marketing content generation is the sole responsibility of the Event Host/Facilitator.

The accuracy of the event details is the sole responsibility of the Event Host/Facilitator.

Communicating any changes to event details, including but not limited to date, time, location, or cancellations, is the sole responsibility of the Event Host/Facilitator.

Event information may be corrected for grammar and spelling and maintained in a style consistent with the visitcaroline.org format.

Event information as provided will remain on the visitcaroline.org Events page.

The Director of the Office of Economic Development & Tourism and the Tourism Manager will approve the submission before listing on visitcaroline.org and posting on social media.

Instructions:

Complete the information below and submit via email to info@visitcaroline.org OR use the online submission form. Submissions are only accepted via email or online.

Event will be posted on visitcaroline.org within 3 business days of approval of submission form.

Event will be shared on social media no more than 30 days prior to event start.

Event Name: _____

Event Date: _____

If the Event is recurring, start date and end date: _____

Event Start Time and End Time: _____

Event Location: _____



425 COLONIAL DRIVE
DENTON, MD 21629
TEL: 410.479.0655

Event Host/Facilitator: _____

Host/Facilitator Contact: _____

Social media link to Event: _____

Event description (for promotion on website and social media):

Please attach Event artwork when emailing the form to info@visitcaroline.org
(in png, jpeg, or PDF formats only)